

## **APPENDIX A**

### **ADMINISTRATIVE FEES**

#### **A.01 General Description**

This appendix states the basis for assessing administrative review fees and lists the various fees associated with administration of this Code.

#### **A.02 Findings**

The County Commission makes the following findings:

- A. It is in the public interest of all taxpayers of Gallatin County to assess applicants with a reasonable fee to recover a portion of the actual administrative costs of reviewing and processing application requests.
- B. The Montana Floodplain and Floodway Management Act (Section 36.15.204(3)(b), ARM) allows the assessment of reasonable fees.
- C. There may be instances where it is appropriate to waive application fees, in whole or in part, on a case-by-case basis as a means to encourage projects that advance legitimate public interests so as not to discourage projects that would benefit the entire community such as parks.

#### **A.03 Fee Schedule**

Fees shall be paid at the rates specified in Table A.03-1. In determining whether a project is a small-scale project or a large-scale project, the Floodplain Administrator shall consider the scope of the project, anticipated public participation, anticipated number of field inspections and consultations, design difficulty, and the likelihood of follow-up administration. In Table A.03-1, the examples listed for small-scale and large-scale are typical projects. If project involves significant complexity such as hydraulic modeling, the Floodplain Administrator may require external review by a qualified professional of the County's choosing at the applicant's expense.

#### **A.04 Refund of Fee**

All fees are non-refundable.

#### **A.05 Waiver of Fee**

The Floodplain Administrator may waive, in whole or in part, any administrative fee for a project sponsored by a community organization or a public agency that would benefit the community.

Table A.03-1. Fee Schedule

| Application/Permit  | Fee       |
|---|-----------|
| Floodplain Application  |           |
| <b>Small-Scale Project</b> reviewed by Gallatin Conservation District under 310 law, and which qualifies for nationwide permit under 404 law ( <i>pending finalization of MOU between Gallatin Conservation District and Gallatin County</i> )                | \$0       |
| <b>Small-Scale Project</b> not reviewed by Gallatin Conservation District under 310 law. (e.g. Placement of fill covering less than 15,000 square feet, single family residence, small pond, or other projects as determined by the Floodplain Administrator) | \$250     |
| <b>Substantial Project</b> (e.g. Placement of fill covering more than 15,000 square feet, stream projects not covered by nationwide permits under 404 law, gravel pits, or other projects as determined by the Floodplain Administrator)                      | \$500     |
| <b>Large-Scale Project</b> – Utility substation, bridges, railroad embankment, flood control structures, golf course, commercial, industrial, or multiple structure projects, campgrounds, or other projects as determined by the Floodplain Administrator    | \$1,000   |
| Third Party Review  | \$75/hour |
| <b>“After the Fact” Floodplain Application</b> (For work in progress or after completion)   |           |
| <b>Small-Scale Project</b>  | \$500     |
| <b>Substantial Project</b>  | \$1,000   |
| <b>Large-Scale Project</b>  | \$2,000   |
| Third Party Review  | \$75/hour |
| Extension to Floodplain Permit  | \$50      |
| Floodplain Map Revision Application (LOMA or LOMR)  | No Charge |
| Variance  | \$500     |